

## Rugby Open Art Exhibition 2025 Terms and Conditions

The exhibition runs from 29 November 2025 to 07 February 2026.

Selection is from the *actual* artworks that will need to be brought to the gallery.

The artist must be a resident or a student in Warwickshire or the following adjoining counties - Leicestershire, Northamptonshire and the County of the City of Coventry.

Artists in the adult exhibition are permitted to submit up to three artworks. At least **one** of your artworks should be for sale. An entry fee of £8.40 per work submitted (£22.10 for three works submitted by the same artist) is payable. This fee is to cover exhibition administration and is non-refundable.

Artists aged 14-19 (anytime between 1 September 2025, beginning of application process, and 07 February 2026, end of exhibition) will be entered into the Youth Open Exhibition. Youth entrants are permitted to submit up to two works of art. They do not have to be for sale. A youth entry fee of £5.00 per work submitted (£8.00 for two works submitted by the same youth artist) is payable.

Entries will be accepted in the form of painting, sculpture, drawings, original prints, original digital art, photographs, film and craftwork. We will not accept any artwork that has been created by AI. Reproductions of drawings and paintings cannot be classed as prints and are, therefore, ineligible for entry. e.g. an original artwork produced as a giclee print is ineligible.

All work must remain in the gallery until the end of the exhibition 4pm 07 February 2026.

No works can be submitted that have previously been exhibited at an Open exhibition of Rugby Art Gallery and Museum.

Works should have been created in the last 18 months.

### Selection of works for exhibition

Submitted works are selected for the exhibition by a panel of independent judges. The panel changes each year and comprises of a least 2 art professionals, a local Art representative and a Rugby Borough Councillor. An artist may have up to 3 pieces of work selected or none.

### Submissions

- At least **one** of your submissions should be for sale (Adult category applications only).
- For security reasons all two-dimensional work must be mirror plated on the vertical sides. **Failure to comply will jeopardise entry of work.** If your work is not suitable to be mirror plated please contact us in advance.
- All two-dimensional work can be submitted.
- Three-dimensional work less than 50 kilos in weight and portable by two people can also be submitted.
- No work may have a dimension exceeding 1.5 metres in any direction. Please measure work before delivering. Over-sized works will be turned away.
- All paintings must be completely dry - any wet paintings will not be accepted.
- We reserve the right to refuse any artwork that we consider to have an untreated insect problem.
- One stick-on label must be put on the reverse of each work giving artist's name, title of work, medium and selling price with one tie on label on a length of string that will hang over the front of the work, with the same information. It is important that all labelling should match. Please cross-check.

Rugby Art Gallery and Museum will handle all artwork with care; however, we cannot accept responsibility for any damage to the frame. If you feel your work is of a particularly delicate nature, please point this out to the staff when submitting your artwork, and please provide suitable protection to the artwork if considered necessary e.g. corner protection. Any protection should not impede the view of the artwork.

NOTE: Please carefully consider the framing/ presentation of your work. Art works have been rejected due to poor quality presentation.

## **Insurance**

Works submitted for selection at the owner's own risk. The works will be kept securely and handled with due professional care, but neither the Art Gallery, the Council or its employees accepts liability for loss or damage during the storage, selection periods and exhibition, unless loss or damage is caused by negligence of the Art Gallery, the Council or its employees.

## **Display of work**

Every effort is made in displaying all selected works. Neither the selection nor placing of the work in the gallery is open to discussion.

## **Transport and collection**

The entrant is responsible for delivery and collection, whether or not the entry is exhibited. Please note that Rugby Art Gallery and Museum will not cover any costs associated with the transport of works, including the cost of shipping, import or postage.

## **Sales**

Artists will be advised of sales and payment to the artist will be made at the end of the exhibition, once payment has been received from all purchasers. Artists will be informed of orders for unframed prints and editions once payment is received by Rugby Art Gallery and Museum, and it is their responsibility to organise delivery to the purchasers. The price stated on the entry form and labels is the catalogue selling price, which cannot be altered and must include Rugby Art Gallery and Museum's commission. Commission of 25% plus 20% VAT payable on commission will be deducted by Rugby Art Gallery and Museum.

e.g. Selling price

£500.00

minus Commission (25%)    £125.00

minus VAT on Commission (20%)    £25.00

Amount payable to Artist    £350.00

## **Prizes**

The decision of the judges is final and non-negotiable. The first prize of £1000 to the overall winner is given as 2 instalments: £500 plus a further £500 towards creation of a Floor One Gallery exhibition 2026.

## **Charges for late collection of works**

It is imperative that work is collected during the advertised collection periods. A storage charge of £6.10 per work, per day, will be made for any works not collected on time. A representative can be nominated to collect on your behalf. Please let us know in advance if this is the case. The Gallery reserves the right to dispose of any work not collected by 31st March 2026.

## **Copyright and Publicity**

Copyright of the artwork remains with the artist. By signing this form the artist agrees that his/her/their work can be used for promotional purposes including social media. The Gallery reserves the rights to photograph exhibits for education and publicity purposes. The Gallery cannot guarantee to include artists' names but will endeavour to do so whenever feasible and considered reasonable.

## **Data Protection**

The information you provide will only be used to administer Rugby Open exhibitions. It will be kept in a secure environment and only accessed by staff on a "need to know" basis. It will not be shared with any other organisations or transferred outside of the European Union.

## Important Dates:

Application forms and payment must be submitted by **Monday 17 November 2025**.

An entry fee is payable. This fee is to cover exhibition administration and is non-refundable. Online applications will be paid online. Rugby Art Gallery and Museum will provide and accept paper applications and payment in person by cash or card if an online application is not possible.

YOUTH category artworks must be delivered for the selection process to Rugby Art Gallery and Museum on **Tuesday 18 November 12pm-6.45pm**

ADULT category artworks must be delivered for the selection process to Rugby Art Gallery and Museum on **Friday 21 November 10.30am-5pm and Saturday 22 November 2025 10.30am-3.30pm**

The selection panel will meet on **Monday 24 November 2025**. The selection panel changes each year and comprises of a least 2 art professionals, a local Art representative and a Rugby Borough Councillor. The panel's decision is final and non-negotiable.

Artists will be notified of the selection by email/ phone on **Tuesday 25 November**

Unselected work must be collected from Rugby Art Gallery and Museum on **Wednesday 26 November** 12 noon – 7.00pm. A nominated representative can collect on your behalf.

The Awards and Preview Opening Event will take place on **Friday 28 November**, 5.30pm – 8pm.

Collection of unsold entries at close of exhibition: **Tuesday 10 February 2025**, 10.30am – 7pm.

**END.**

### RUGBY OPEN 2025 IMPORTANT DATES SUMMARY

Application forms submission deadline: **Monday 17 November**

**YOUTH** category artwork delivery: **Tuesday 18 November** 12pm-6.45pm

**ADULT** category artwork delivery: **Friday 21 November** 10.30am-5pm & **Saturday 22 November** 10.30am-3.30pm

Selection Panel meets: **Monday 24 November**

Notification of selection panel decision: **Tuesday 25 November**

Unselected works collection: **Wednesday 26 November** 12 noon – 7pm

Preview Event: **Friday 28 November** 5.30pm – 8pm.

Exhibition Dates: **29 November 2025 – 7 February 2026**

Collection of unsold works: **Tuesday 10 February 2025**, 10.30am – 7pm