

MINUTES OF CABINET

5TH SEPTEMBER 2016

PRESENT:

Councillors Stokes (Chairman), Leigh Hunt, Mrs Parker, Ms Robbins and Mrs Timms.

Councillors Mrs A'Barrow, Cade, Cranham, Ms Edwards, Mrs Garcia, Miss Lawrence, Mistry, Mrs O'Rourke, Roodhouse, Sandison, Mrs Simpson-Vince and Ms Watson-Merret were also in attendance.

29. MINUTES

The minutes of the meeting held on 27th June 2016 were approved and signed by the Chairman.

30. DECLARATIONS OF INTEREST

Item 7 of Part 1 – Finance and Performance Monitoring 2016/17-Quarter 1 – Councillor Ms Edwards (non-pecuniary interest as defined by the Council's Code of Conduct for Councillors by virtue of being a trustee of Hill Street Youth Group).

31. QUESTION TIME

There were no questions.

Growth and Investment Portfolio

32. MEMORANDUM OF UNDERSTANDING RELATING TO THE PLANNED DISTRIBUTION OF EMPLOYMENT LAND WITHIN THE COVENTRY AND WARWICKSHIRE HOUSING MARKET AREA

Cabinet considered the report of the Growth and Investment Portfolio Holder (Part 1 – agenda item 5) concerning the Memorandum of Understanding relating to the planned distribution of employment land with the Coventry and Warwickshire Housing Market.

RESOLVED THAT – the Memorandum of Understanding, dated July 2016, relating to the planned distribution of employment land within the Coventry and Warwickshire Housing Market Area be endorsed.

33. STAFFING RESTRUCTURE – BENN HALL

Cabinet considered the report of the Head of Growth and Investment (Part 1 – agenda item 6) concerning a proposed staffing restructure at the Benn Hall.

RESOLVED THAT – the proposed restructure of the Benn Hall team incorporating the appointment of a permanent part-time Marketing Officer and part-time Duty Manager be approved.

Note: this decision is not subject to call-in.

Corporate Resources Portfolio

34. FINANCE AND PERFORMANCE MONITORING 2016/17 – QUARTER 1

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 7) concerning the Council's anticipated financial and performance position for the first quarter of 2016/17.

RESOLVED THAT –

- (1) the Council's anticipated financial position for 2016/17 be noted;
- (2) a net nil supplementary General Fund revenue budget of £8,750 be approved after confirmed full allocation of Police Crime Commissioner Grant funding for 2016/17 to be used for continued work into serious violent crime, reducing re-offending and burglary;
- (3) a General Fund Revenue Budget Contribution to Corporate Savings of £20,820 from ITC & Support Services to recognise a reduction in the budget required for the ongoing annual maintenance of the Public Services Network requirements;
- (4) a General Fund Revenue Budget contribution to Corporate Savings of £31,980 due to a Disestablished Sustainable Homes Officer Post;
- (5) a net nil Supplementary General Fund expenditure budget of £32,830 for 2016/17 for Consultancy work in connection with the District Heating Network offset by grant funding from the Department of Energy & Climate Change. General Fund and HRA funding of £16,000 was approved at Cabinet on 27th June 2016;
- (6) a Supplementary General Fund budget of £5,000 be approved in 2016/17 for the gangs exit and vulnerable young people's projects;
- (7) a net nil Supplementary General Fund revenue budget of £37,400 be approved for the cost of services provided by external organisations to deliver Universal Credit support in 2016/17 in partnership with the DWP. The cost of services will be funded by the DWP under the Universal Credit Delivery partnership with the Council; and
- (8) IT BE RECOMMENDED TO COUNCIL THAT -
 - (a) a net nil Supplementary General Fund revenue budget of £63,730 be approved to meet the cost of Benefits Agency staff in 2016/17. Recruitment and retention of experienced Benefits staff is becoming increasingly difficult due to the uncertainties created by the expansion of Universal Credit in Rugby. Agency Staff have been utilised to support this process and avoid lengthy delays in customer claims. The cost of Agency staff can be met from the DWP Universal Credit Delivery partnership funding;

- (b) a supplementary General Fund capital budget of £127,000 be approved for 2016/17 for purchase of a Route Optimiser package to optimise the waste collection service, reducing staff time and vehicle costs. To be funded through the WSU reserve (£72,000) and the balance coming from revenue underspends;
- (c) a supplementary General Fund capital budget of £60,050 be approved for 2016/17 for Open Spaces Refurbishment at Millennium Green of which £54,800 is externally funded, with the balance met from revenue corporate savings target; and
- (d) a supplementary General Fund capital budget of £70,000 be approved for 2016/17 for Great Central Walk trackbed replacement of which £55,000 is externally funded, with the balance met from revenue corporate savings target.

35. UK MUNICIPAL BONDS AGENCY

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 8) concerning the Council's proposed entry into the UK Municipal Bonds Agency Framework agreement.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT –

- (1) the Council's entry into the UK Municipal Bonds Agency Framework Agreement and its accompanying schedules including the joint and several guarantee be approved;
- (2) delegated authority be given to the Head of Corporate Resources as Section 151 Officer and the Monitoring Officer to enter into the Framework Agreement and accompanying schedules, as appropriate, on behalf of the Council;
- (3) signing the Framework Agreement does not make the Council subject to the joint and several guarantee or provisions of the Framework Agreement until such time it borrows from the Agency;
- (4) the Section 151 Officer, after consultation with the Portfolio Holder for Corporate Resources, be given delegated authority to agree amendments to the Framework Agreement as appropriate; and
- (5) the document, 'Introduction to the UK Municipal Bonds Agency – A Guide for Local Authorities' be noted.

Note: this decision is not subject to call-in.

Items considered en bloc

36. RISK MANAGEMENT STRATEGY

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 9) concerning the Council's Risk Management Strategy.

RESOLVED THAT – the Risk Management Strategy be approved.

Note: this decision is not subject to call-in.

37. ANTI-FRAUD, BRIBERY AND CORRUPTION STRATEGY

Cabinet considered the report of the Head of Corporate Resources and Chief Financial Officer (Part 1 – agenda item 10) concerning the Council's Anti-Fraud, Bribery and Corruption Strategy.

RESOLVED THAT – the Anti-Fraud, Bribery and Corruption Strategy, as at Appendix 1 to the report, be approved.

Note: this decision is not subject to call-in.

38. ADOPTION OF SECTION 76 OF THE PUBLIC HEALTH ACT 1925 – LICENSING ENFORCEMENT AT RUGBY RAILWAY STATION TAXI WAITING AREA

Cabinet considered the report of the Environment and Public Realm Portfolio Holder (Part 1 – agenda item 11) concerning the adoption of Section 76 of the Public Health Act 1925 in relation to licensing enforcement at Rugby railway station taxi waiting area.

RESOLVED THAT – IT BE RECOMMENDED TO COUNCIL THAT Section 76 of the Public Health Act 1925 be adopted with effect from 1 October 2016.

39. MOTION TO EXCLUDE THE PUBLIC UNDER SECTION 100(A)(4) OF THE LOCAL GOVERNMENT ACT 1972

RESOLVED THAT - under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involved the likely disclosure of information defined in paragraphs 3 and 5 of Schedule 12A of the Act.

Items considered en bloc

40. URGENT DECISION UNDER DELEGATED POWERS – ADDITIONAL CUSTOMER SERVICES ADVISOR

Cabinet considered the private report of the Communities and Homes Portfolio Holder (Part 2 – agenda item 1) concerning an urgent decision taken under delegated powers in relation to the appointment of an additional Customer Services advisor.

RESOLVED THAT – the report be noted.

Note: this decision is not subject to call-in.

41. EXEMPTION TO CONTRACT STANDING ORDERS FOR THE APPOINTMENT OF CONSULTANTS TO UNDERTAKE SUSTAINABILITY APPRAISAL OF THE PUBLICATION LOCAL PLAN

Cabinet considered the private report of the Growth and Investment Portfolio Holder (Part 2 – agenda item 2) concerning an exemption to Contract Standing Orders in relation to the appointment of consultants to undertake a sustainability appraisal of the Publication Local Plan.

RESOLVED THAT - the exemption to Contracts Standing Orders approved by the Head of Corporate Resources in her capacity as Chief Financial Officer, in conjunction with the Monitoring Officer and Legal Services Manager, on 28 July 2016 be noted.

Note: this decision is not subject to call-in.

42. EXEMPTION TO CONTRACTS STANDING ORDERS TO PROCURE MOBILE CANVASSER APP

Cabinet considered the private report of the Executive Director (Part 2 – agenda item 1) concerning an exemption to Contract Standing Orders in relation to the procurement of a mobile canvasser app for electoral registration work.

RESOLVED THAT - the exemption to Contracts Standing Orders approved by the Head of Corporate Resources in her capacity as Chief Financial Officer, in conjunction with the Monitoring Officer and Legal Services Manager, on 12 July 2016 be noted.

Note: this decision is not subject to call-in.

43. EXEMPTION TO CONTRACT STANDING ORDERS TO PROCURE NEW ROMAN HISTORY GALLERY

Cabinet considered the private report of the Head of Growth and Investment (Part 2 – agenda item 4) concerning an exemption to Contract Standing Orders to procure a new Roman History Gallery.

RESOLVED THAT - the exemption to Contracts Standing Orders approved by the Head of Corporate Resources in her capacity as Chief Financial Officer, in conjunction with the Monitoring Officer and Legal Services Manager, on 15 August 2016 be noted.

Note: this decision is not subject to call-in.

44. REQUEST FOR EXEMPTION TO CONTRACT STANDING ORDERS RELATING TO SERVER ROOM BATTERY BACKUP INFRASTRUCTURE

Cabinet considered the private report of the Head of Communities and Homes (Part 2 – agenda item 5) concerning an exemption to Contract Standing Orders in relation to the server room battery backup infrastructure at the Town Hall.

RESOLVED THAT - the exemption to Contracts Standing Orders approved by the Head of Corporate Resources in her capacity as Chief Financial Officer, in conjunction with the Monitoring Officer and Legal Services Manager, on 15 August 2016 be noted.

Note: this decision is not subject to call-in.

45. WRITE OFFS

Cabinet considered the private report of the Corporate Resources Portfolio Holder (Part 2 – agenda item 6) concerning write offs.

RESOLVED THAT – the schedule of write offs, as at Appendix 1 to the report, be approved.

Note: this decision is not subject to call-in.

CHAIRMAN