

## Rugby Local Strategic Partnership (Minutes)

**24 January 2018**

Attendees:	Cllr Emma Crane (Chair)	Rugby Borough Council
	Cllr Alan Webb (AW)	WCC
	Rich Warren (RW)	Growth Hub
	Harriet Turner (HT)	Cemex
	Adam Norburn (AN)	RBC
	Michelle Dickson (MD)	RBC
	Paul Tolley (PT)	WCAVA
	Melanie Adekale (MA)	WCC
	Stephanie Chettle-Gibrat (SC)	RBC
	Charles Barlow (CB)	WCC
	Sue Stephenson (SS) Minutes	RBC

		<b>Action</b>
<b>1.</b>	<p><b>Introductions and Welcome</b></p> <p>Introductions were made around the table. The group welcomed Harriet Turner, Business Manager for Cemex.</p>	
<b>2.</b>	<p><b>Apologies</b></p> <p>Phyllis Collins WCC, Johanne Thomas Urban &amp; Civic and Rachel Robinson WCC</p>	
<b>3.</b>	<p><b>Approval of minutes from the last meeting and matters arising</b></p> <p>The minutes of the last meeting were approved. No matters arising.</p>	
<b>4.</b>	<p><b>Completion of Discussion of Strategy/Action Plan from Nov Meeting</b></p> <p>The meeting of the working group will take place in February.</p> <p>Need to think what LSP want to achieve as a group to improve things strategically.</p> <p><b>Education</b></p> <p>Lack of sixth form places in the borough. John Edwards from WCC is attending the next LSP meeting to discuss school spaces and sufficiency strategy.</p>	

	<p>Skills gaps – need to train young people.</p> <p>Linking education with transport – to ensure any new schools (in the Local Plan) think of how children are travelling to school and identify where they are likely to be coming from within the borough.</p> <p>One future solution to alleviate traffic problems is the use of electric buses.</p> <p>The current roads are not conducive for bicycle riding as a form of transport to school.</p> <p>Park and Ride – could possibly include this in the strategy.</p> <p>WCC attended a recent Planning Working Party group meeting, where infrastructure provision and education were discussed – working towards strategic projections for education. A report is due to go to WCC July Cabinet. Cllr Hayfield (WCC) offered to do a series of briefings to RBC elected members.</p> <p>Secondary education needs including in any future plans. Ideally forecast/identify any plots of land in advance – then phase into any future development plans.</p> <p>SC mentioned that there are three local sites forecasted in the RBC Local Plan for future secondary schools.</p> <p><b>Community &amp; Culture</b></p> <p>2019 is the year of wellbeing.</p> <p>RBC will be doing an evaluation of the voluntary and community sector – this is a priority in the coming year. WCC will also be doing evaluations as their contracts will be coming to an end in 2020.</p> <p>Cemex are looking at how they can help communities. They are due to re-launch the ‘lend a hand’ scheme.</p> <p>Need to look at community clean ups and other areas where we can get the community together.</p> <p>EC attended a community launch event this week – ‘Keep Britain Tidy’. This may be something that RBC/Cemex can get involved in.</p> <p>To consider engaging churches with a more systematic approach – tap into volunteers in the community.</p> <p>Any further thoughts/ideas need to feedback to EC a.s.a.p.</p>	<p><b>ALL</b></p>
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5.	<p><b>Update on Houlton – Jo Thomas</b></p> <p>Jo sent an email update.</p> <ul style="list-style-type: none"> <li>- Work is progressing on phases one and two</li> <li>- Uptake for St Gabriel's Academy is continuing to grow – with around a third of the pupils being from around the development of Houlton</li> <li>- Progressing with the design work with Ashlawn School and the 'Transforming Lives Educational Trust MAT' on the secondary school, which will incorporate the Grade 2 listed C Station building at Houlton. Planning permission for the school will be submitted in May with a target opening of September 2021.</li> <li>- The link road will be complete and open in July, which will unlock land to the west of the site for our fourth housebuilder Redrow Homes.</li> <li>- Work is underway to open a new construction training hub</li> <li>- In discussions with WCC public health and North Warwickshire CCG to agree spatial requirements and rental levels for the temporary GP provision</li> </ul>	
6.	<p><b>Update on GP Surgeries Brownsover/Houlton</b></p> <p><b>Brownsover community provision – Michelle Dickson</b></p> <p>Keys now handed over. Formal evaluation done. A few minor issues with the lease but all looking positive. Speaking to Cllr Robbins. Next steps - to speak to Brownsover Community Association (BCA) and the GP practice manager.</p>	
7.	<p><b>Update on Planning – Stephanie Chettle-Gibrat</b></p> <p>Planning from a strategic perspective – there are key things in the Local Plan. There is a delay in approval of the Local Plan due to workloads - but RBC development strategy team are in touch with the programme officer. Expect the inspector's report at the end of January. Once it has gone to the planning inspectorate – then will go to Cabinet followed by a consultation. Will keep LSP updated.</p> <p>Busy working up two supplementary planning documents for Houlton and Dunchurch/Cawston – currently drawing up a policy document. Looking at introducing a tariff for developer contribution to strategic infrastructure on site. The figures proposed are well tested and will be per dwelling, pro-rata on house size. Working with Pinsent Mason Solicitors on this.</p> <p>The percentage of affordable housing will be in line with the Local Plan – looking at this as part of the calculations.</p> <p>Looking at using CIL (community infrastructure levy) in eligible areas. PT/CB are on a local group who have been discussing CIL and whether</p>	

	<p>they could give parishes some incentives. They queried whether CIL can be linked with match-funding.</p> <p>SC has a monthly strategic meeting at Houlton. EC asked if they could discuss the possibility of providing a bus service from Houlton to the Train Station at the next meeting?</p>	<b>SC</b>
<b>8.</b>	<p><b>Update from Rugby Partnership Group – Charles Barlow</b></p> <p>CB reported that the Fit for Business Event was well received.</p> <p>JSNA (joint strategic risk assessment) wave one focussed on Rugby town north – had the priorities and recommendations and now working on the Action Plan. Engaging events to take place over the next few months.</p>	
<b>9.</b>	<p><b>Update from Co-ordinating Group – Paul Tolley</b></p> <p>Any additional feedback to the strategy/action plan is required a.s.a.p. as need to put together the first draft. Timeline for completion 26 February.</p>	<b>ALL</b>
	<p><b>Date of next meeting</b></p> <p>The next meeting will take place on Thursday 28 March 2019</p> <p><i>Meeting closed at 17:05</i></p>	